PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN

Name of Agency: University of the Philippines Mindanao

Sub- Indicators	Key Area for Development		Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed	
3.a	Indicator 3.Competitiveness of the Bidding Process Average number of entities who acquired bidding documents	0	Actively search for possible bidders through Facebook and UP Mindanao website announcements as well as conducting bidders'/suppliers' consultation/trainings	BAC, END-USERS, OVCA	March – Dec 2021	Personnel to create Facebook page	
3b	Indicator 3.Competitiveness of the Bidding Process Average number of bidders who submitted bids	0	Actively search for possible bidders through Facebook and UP Mindanao website announcements as well as conducting bidders'/suppliers' consultation/trainings	BAC, END-USERS, OVCA	March – Dec 2021		
3c	Indicator 3.Competitiveness of the Bidding Process Average number of bidders who passed	0	Conduct bidders'/suppliers' consultation/trainings	BAC, END-USERS, TWG	March – Dec 2021		
6.c	Indicator 6. Use of Government Electronic Procurement System Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	0.00	Increase percentage of contracts procured though AMP posted on PhilGEPS to 90% Request for additional personnel to take charge of posting in the PhilGEPS website all awarded contracts	SPMO, OVCA	March – Dec 2021	Funds for services of additional staff	
8.a	Indicator 8. Efficiency of Procurement Processes Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	0.00	Increase the number of procurement projects to be successfully conducted and awarded to suppliers by conducting suppliers' trainings as well as consultation/trainings involving end-users	BAC, END-USERS, implementing Units	March – Dec 2021		
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	0.00	Creation of IAU will need additional personnel	UP System/DBM	FY 2021-22	Funds for creation of IAU	

Prepared by:

SOCORRO BRENDA E. ACUNA

Chief, SPMO

Endorsed:

PROF. KARĘ∭JO∜CE G. CAYAMANDA, Ph⊡

Vice Chancellor for Administration

Approved:

Period: FY 2020

PROF. LARRY N. SGAL

Chancellor

ANNEX A GOVERNMENT PROCUREMENT POLICY BOARD Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: University of the Philippines Mindanao Date of Self Assessment: March 6, 2020 Name of Evaluator: S.B. Acuna Position: Chief, SPMO

	-					Supporting Information/Documentation
	No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	(Not to be Included in the Evaluation
		AR I. LEGISLATIVE AND REGULATORY FRAMEWORK				
		ator 1. Competitive Bidding as Default Method of Procureme			i .	
2	1.a	Percentage of competitive bidding and limited source Percentage of competitive bidding and limited source	45.79% 1.03%	0.00		PMRs PMRs
			1.0370	0.00		T WITE
		ator 2. Limited Use of Alternative Methods of Procurement			•	
		Percentage of shooping contracts in terms of amount of	8.66%	0.00		PMRs
	2.b 2.c	Percentage of negotiated contracts in terms of amount of Percentage of direct contracting in terms of amount of	44.08% 1.47%	2.00		PMRs PMRs
		Percentage of direct contracting in terms of amount	0.00%	3.00		PMRs
	2.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to
8	2.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to
	Indic	ator 3. Competitiveness of the Bidding Process				1
		Average number of entities who acquired bidding	0.88	0.00		Agency records and/or PhilGEPS records
πп	3.b	Average number of bidders who submitted bids	0.84	0.00		Abstract of Bids or other agency records
		Average number of bidders who passed eligibility stage	0.75	0.00		Abstract of Bids or other agency records
		Sufficiency of period to prepare bids Use of proper and effective procurement documentation	Fully	3.00		Agency records and/or PhilGEPS records Cost Benefit Analysis. Work Plans.
***	3.e	use of proper and effective procurement documentation	FULLY	3.00		Cost Benefit Analysis, Work Plans.
			Average I	1.00		
		AR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMI	ENT CAPACITY			
пп		ator 4. Presence of Procurement Organizations Creation of Bids and Awards Committee(s)	Fully	3.00		Verify copy of Order creating BAC;
			Fully	3.00		Verify copy of Order creating BAC; Verify copy of Order creating BAC
		ator 5. Procurement Planning and Implementation				
	5.a 5.b	An approved APP that includes all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any) APP, APP-CSE, PMR
		Preparation of Annual Procurement Plan for Common-Use Existing Green Specifications for GPPB-identified non-CSE	Compliant	3.00		ITBs and/or RFQs clearly
		,				
		ator 6. Use of Government Electronic Procurement System				
	6.a 6.b		n/a 100.00%	n/a 3.00		Agency records and/or PhilGEPS records
		Percentage of contract award information posted by the Percentage of contract awards procured through	0.00%	0.00		Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records
		Percentage of contract awards brocking through	0.00%	0.00		Azericy records alloydr Printger's records
		ator 7. System for Disseminating and Monitoring Procureme				
22		Presence of website that provides up-to-date procurement	Fully	3.00		Identify specific procurement-related
***	7.0	Preparation of Procurement Monitoring Reports using the	Fully	3.00		Copy of PMR and received copy that it
			Average II	2.67		
		AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES				
		ator 8. Efficiency of Procurement Processes	20.000	0.00		
A11	8.b	Percentage of total amount of contracts signed within the Percentage of total number of contracts signed against	39.03%	0.00		APP (including Supplemental APP(including Supplemental
		Planned procurement activities achieved desired contract	Fully	3.00		Agency Procedures/Systems for the
		ator 9. Compliance with Procurement Timeframes				
==			***			Tours.
	9.b	Percentage of contracts awarded within prescribed period	100.00%	3.00 n/a		PMRs PMRs
пп		Percentage of contracts awarded within prescribed period Percentage of contracts awarded within prescribed period	100.00% n/a 100.00%	3.00 n/a 3.00		
	9.c	Percentage of contracts awarded within prescribed period Percentage of contracts awarded within prescribed period Percentage of contracts awarded within prescribed period	n/a 100.00%	n/a 3.00		PMRs
	9.c Indic	Percentage of contracts awarded within prescribed period Percentage of contracts awarded within prescribed period Percentage of contracts awarded within prescribed period actor 10. Capacity Building for Government Personnel and Pri	n/a 100.00% vate Sector Pari	n/a 3.00 cicipants		PMRs PMRs
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aa aa	9.c 10.a 10.b 10.c	Percentage of contracts awarded within prescribed period Percentage of contracts awarded within prescribed period Percentage of contracts awarded within orescribed period actor 10. Capacity Building for Government Personnel and Per there is a system within the procuring entity to evaluate Percentage of particulation of procurement staff in The procuring entity has open dial osue with private sector	n/a 100.00% vate Sector Pari Fully 100.00% Compliant	n/a 3.00 Sicipants 3.00 3.00		PMRs PMRs Samples of forms used to evaluating Ask for copies of Office Orders, training
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Summary of APCPI Scores by Pillar

		APCPI Pillars	Ideal Rating	Agency Rating
Pillar	1	Legislative and Regulatory Framework	3.00	1.0
Pillar	Ш	Agency Institutional Framework and Management Capacity	3.00	2.6
Pillar	Ш	Procurement Operations and Market Practices	3.00	2.5
Pillar	IV	Integrity and Transparency of Agency Procurement	3.00	2.0
		Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2.0







ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT

Name of Agency: UNIVERSITY OF THE PHILIPPINES MINDANAO

Period Covered: CY 2020

		Total Number of			No. of Failed	Total No. of	Total No. of	Total No. of	No. of Bid	No. of	Total No. Of	Total No. of contracts	
Column 1	lotal Amount of	lotal Number of	No. of Contracts	Iotal Amount of	No. of Falled Column 6	Column 7	lotal No. of	Column 9	NO. OT BIG	No. of	Column 17	Champ 13	No. of Contracts
1. Public Bidding*	Courn 2	Columns	Courn 4	Cours	Courts	Courn/	Loumna	Columny	Loumn 20	Cournill	Courts 12	COUMNIA	LOURN 34
1.1. Goods	38 025 825 68	26	9	13 337 471 07	17	25	24	21	26	9	0	0	9
1.2. Works	3 497 813 85	2	0	0.00	2	0	0	n/a	2	n/a	n/a	n/a	0
1.3. Consulting Services	27.650.000.00	4	1	6.789.090.00	3	3	3	3	4	1	0	0	1
Sub-Total	69,173,639.53	32	10	20,126,561.07	22	28	27	24	32	10	0	0	10
2. Alternative Modes													
2.1.1 Shopping (52.1 a above 50K)	0.00	0	0	0.00						0			
2.1.2 Shopping (52.1 b above 50K)	2,550,227.02	240	2	124,677.45					23	1			
2.1.3 Other Shopping	3,807,695.95	554	228	3,683,018.50						7			
2.2.1 Direct Contracting (above 50K)	399,274.00	2	2	399,274.00						0			
2.2.2 Direct Contracting (50K or less)	647.858.00	10	10	248,584,00						0			
2.3.1 Repeat Order (above 50K)	0.00	0	0	0.00						0			
2.3.2 Repeat Order (50K or less)	0.00	0	0	0.00									
2.4. Limited Source Bidding	0.00	0	0	0.00					n/a	n/a			
2.5.1 Negotiation (Common-Use Supplies)	412.931.38	3	3	30.721.73									
2.5.2 Negotiation (Recognized Government Printers)	0.00	0	0	0.00									
2.5.3 Negotiation (TFB 53.1)	4,870,000.00	2	2	4,808,717.50					2	2			
2.5.4 Negotiation (SVP 53.9 above 50K)	12,877,838,17	677	21	4.083.441.47					165	68			
2.5.5 Other Negotiated Procurement (Others above 50K)	220,000,00	3	0	0.00						0			
2.5.6 Other Negotiated Procurement (50K or less)	17.745.213.52	1.387	696	10.483.554.29						0			
Sub-Total	43,531,038.04	2,878	964	23,861,988.94					190	78			
3. Foreign Funded Procurement**													
3.1. Publicly-Bid	0.00	0	0	0.00		n/a	n/a	n/a					
3.2. Alternative Modes	0.00	0	0	0.00		n/a	n/a	n/a					
Sub-Total	0.00	0	0	0.00									
4. Others, specify:	0.00	0	0	0.00									
TOTAL	112,704,677,57	2.910	974	43.988.550.01									

* Should include foreign-funded publicly-bid projects per procurement type

** All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

SOCORRO BRENDA E ACUNA
Chief, SPMO

ndorsed:

hiacayamanda

Prof. KAREN MICE G J. AYAMANDA, Ph.D.
Vice Charlesto for Administration

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