

Republic of the Philippines
University of the Philippines Mindanao
Mintal, Tugbok District, Davao City

Date: 25 January 2022

BID BULLETIN NO. 02

**Asimov-HAWKS Project Equipment
PBM 2021-029**

In view of Memorandum LND 2022-001 regarding COVID-19 precautionary measures being undertaken by the University of the Philippines Mindanao from January 26-February 4, 2022, please observe the following:

Manual submission of bids will not be allowed. Only **ELECTRONIC SUBMISSION of Bids** will be allowed. Bidders may choose from any of two options:

Option 1) Please use the following link: <https://forms.gle/criawa1nLVzU7Zo77> to upload your bid documents using Google forms.

Option 2) Bidders may submit by email to bacgoods.upmin@up.edu.ph following the procedures in the Supplemental Guidelines.

Printed copies of the bid documents will only be submitted during the post-qualification.

For guidance of all concerned.



PROF. VLADIMER B. KOBAYASHI

Chair, Bids and Awards Committee for Goods

Received by the bidder:

Signature over printed name/date received




Office of the Chancellor
UNIVERSITY OF THE PHILIPPINES MINDANAO

Administration Building, Mintal, Davao City 8022, Philippines
T: + 63 82 293 0310 E: oc.upmindanao@up.edu.ph

24 January 2022

MEMORANDUM NO. LND 2022-001

TO : ALL UNITS

FROM :  **PROF. LARRY N. DIGAL, PhD**
Chancellor

SUBJECT : **COVID-19 precautionary measures from January 26 to February 4, 2022**

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In consideration of Davao City's Alert Level 3 category and the recent surge of COVID-19 cases involving our personnel (6 positive, 7 F1s, and 9 F2s as of yesterday), UP Mindanao will implement the following precautionary measures from January 26 to February 4, 2022.

1. Observe work-from-home (WFH) arrangement for all units/offices, and have only skeletal workforce for essential offices (i.e., Accounting, Budget, Cash), with a provision of a daily standby driver and vehicle to facilitate document signing by signatories.
2. Maintain lean personnel for those physically reporting to work (PRW).
3. For laboratory work, room capacity utilization should not exceed 30% to ensure proper physical distancing.
4. Unvaccinated personnel are strongly encouraged to be vaccinated as soon as possible. In the meantime, they are discouraged to PRW and instead WFH.
5. Everyone on WFH arrangement must observe the appropriate recording of deliverables and ensure continuity of services of their respective units, from 8:00 am to 5:00 pm.
6. For NGS/COS/JOS and research personnel on WFH, kindly coordinate with your respective supervisors on appropriate strategies for monitoring your deliverables and expected outputs.
7. Those scheduled for PRW should ensure that they do not have flu-like symptoms, e.g., colds, cough, sore throat, headache, diarrhea, shortness of breath or difficulty in breathing.

For strict compliance and dissemination. Thank you and keep safe.

