

UNIVERSITY OF THE PHILIPPINES MINDANAO

Mintal, Tugbok District, Davao City

Fax No. (082 293-1353)

Request for Quotation

Date: _____

Sir/Madam:

Please quote your lowest price on the items listed below, subject to the General Conditions stated in the attached specifications and submit your quotation duly signed by your representative to UP Mindanao.

PROF. VICENTE V. CALAG

BAC Chair/Head of Unit

- Notes: 1. This price quotation must be written clearly and signed by authorized signatory.
 2. Delivery period must be within _____ days.
 3. Price validity shall be for a period of _____ calendar days.
 4. Documentary requirements must be submitted before issuance of Purchase Order.
 5. Please indicate if items will be delivered to UP Mindanao or for pick up.

ITEM NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
1	Lot	Repair of USC office and Himati house (see attached general requirement)	1		
		Please Fax to OSA UPMin 293-1353			

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Supplier: _____

Tel. No/Cellphone No. _____

Address: _____

Signature over Printed Name of Representative _____