

UNIVERSITY OF THE PHILIPPINES MINDANAO
Mintal, Tugbok District, Davao City
Fax No. (082)

Request for Quotation

Date: _____

Sir/Madam:

Please quote your lowest price on the items listed below, subject to the General Conditions stated in the attached specifications and submit your quotation duly signed by your representative to UP Mindanao.

BAC Chair/Head of Unit

- Notes: 1. This price quotation must be written clearly and signed by authorized signatory.
2. Delivery period must be within _____ days.
3. Price validity shall be for a period of _____ calendar days.
4. Documentary requirements must be submitted before issuance of Purchase Order.
5. Please indicate if items will be delivered to UP Mindanao or for pick up.

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
1	Laptop Computer Atleast Core i5; w/ software windows 10 Atleast i5-7200U Memory: 16GB RAM; LPDDR3 SDRAM; 2133MHz Storage: SSD at least 512GB 12.5" display; FHD (1920x1080) Battery: 6 Cells 40 Whrs Polymer Battery Weight: Not more than 1.5kgs To be delivered to TTBD0 UP Mindanao If possible to be delivered on July 7, 2020			
	TOTAL			

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Supplier: _____
Tel. No/Cellphone No. _____
Address: _____

Signature over Printed Name of Representative

Canvassed by:

CAROL Q. BALGOS
RA IP-TBM
cqbalgos@up.edu.ph