



UNIVERSITY OF THE PHILIPPINES MINDANAO
Mintal, Tugbok District, Davao City

INVITATION TO BID FOR THE SUPPLY OF JANITORIAL SERVICES

1. The University of the Philippines Mindanao, through the General Appropriations Act of 2013 intends to apply the sum of One Million Nine Hundred Twenty Seven Thousand Eight Hundred Fifty Seven and 97/100 Pesos Only (P1,927,857.97) being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply of Janitorial Services. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The University of the Philippines Mindanao now invites bids for the Supply of Janitorial Services. Delivery of the Goods is required from 1 January 2014-31 December 2014. Bidders should have completed, within five years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from University of the Philippines Mindanao and inspect the Bidding Documents at the address given below during office hours from 8 AM-12 NN and 1:00-5:00 PM.

A complete set of Bidding Documents may be purchased by interested Bidders starting 30 September 2013 from the address below and upon payment in cash or MC of a nonrefundable fee for the Bidding Documents in the amount of Five Thousand Pesos Only [P5,000.00].

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

The University of the Philippines Mindanao will hold a Pre-Bid Conference on **7 October 2013, 2:00 PM** at the Gaisano Conference Room, Administration Building, University of the Philippines Mindanao, Mintal, Tugbok District, Davao City, which shall be open only to all interested parties who have purchased the Bidding Documents.

5. Bids must be delivered to the address below on or before **21 October 2013, 2:00 PM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause .18.

Bid opening shall be on **21 October 2013, 2:30 PM** at the Gaisano Conference Room, Administration Building, UP Mindanao, Mintal, Tugbok District, Davao City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

6. UP Mindanao reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
7. For further information, please refer to:

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