



**Bids and Awards Committee for Goods**  
**UNIVERSITY OF THE PHILIPPINES MINDANAO**

Administration Building, Mintal, Davao City 8022, Philippines  
T: + 63 82293-0258 E: bacsecretariat.upmindanao@up.edu.ph

**NOTICE TO PROCEED**

29 June 2023

**ANDRES L. RECONES**

Proprietor

Anleo Maintenance and Allied Services

Mitsui Bussan Village, Bajada

Davao City

Dear **Mr. Recones**:

The attached Contract (2023-06-0553) having been approved notice is hereby given to Anleo Maintenance and Allied Services that work may commence on the Supply of Janitorial Services CY 2023 effective July 1, 2023.

You shall be responsible for performing the services under the terms and conditions of this Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below.

Very truly yours,

**Prof. LYRE ANNI E. MURAO, Ph.D.**  
Chancellor

I acknowledge receipt of this Notice on: June 29, 2023

Name of Representative:

MR. ANDRES L. RECONES

Signature over Printed Name of Authorized Person

