University of the Philippines Mindanao Mintal, Tugbok District, Davao City www.upmin@edo.ph

Standard Form Number: SF-GOOD-56

Notice to Proceed

8 December 2017

MR. OPNNIS BURICO GH Office Depot 88-88A T. Monteverde Avenue Davao City

Dear Mr. Butaslac:

The attached Purchase Order having been signed, notice is hereby given to GH Office Depot that work may commence on the Supply and Installation of Partitions effective upon receipt of this notice.

You shall be responsible for performing the services under the terms and conditions of this agreement as stated in the contract agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

Prof. SYLVIA B. CONCEPCION, Ph.D. Chancellor

Conforme:

Printed-Maine & Signature

29 DEC 2017

Date