

UNIVERSITY OF THE PHILIPPINES MINDANAO

COMPLETION / REMOVAL FORM

SPECIAL REGULAR

A. PERMIT FOR COMPLETION / REMOVAL

Note: Follow the numeric sequence

Student No. Surname, Firstname, M.I. Course, College

Course Number Course Title Original Grade Sem./Sum., AY Incurred

2. COM/REM Fee: O.R. No. Payment Date:

1. Recommending Approval / Disapproval:

3. Approved / Disapproved for the Dean:

Printed Name & Signature of Professor/Instructor Date Printed Name & Signature of College Secretary Date

IMPORTANT: EXAMINATION AND GRADE ISSUANCE SHALL BE GIVEN AFTER THE APPROVAL OF THIS PERMIT.

B. REPORT OF GRADE

Completion / Removal Examination Date:

COM/REM Grade: UNITS EARNED: Remarks:

4. Printed Name & Signature of Professor/Instructor Date 5. Printed Name & Signature of Department Chair Date

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